



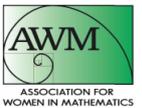
## Rules for the Olga Taussky-Todd Lecture

International Council for Industrial and Applied Mathematics (ICIAM)

(as at 14 August 2010; revised 23 July 2011)

1. The ICIAM President is in charge of the selection process to form the Olga Taussky-Todd lecturer committee (OTT-Committee).
  - The ICIAM President asks the AWM<sup>1</sup> (Association for Women in Mathematics) and the EWM<sup>2</sup> (European Women in Mathematics) to suggest names for the OTT-Committee.
  - The final decision on who chairs the OTT-Committee and who are its members is made by the ICIAM Officers.
  - The members of the OTT-Committee should be appointed **30 months** before the ICIAM Congress.
2. The OTT-Committee should consist of 5–7 members, at least three of whom are women. The complete OTT-Committee is public information.
3. The specification for the OTT Lecturer is:

“This honor is to be conferred on a woman who has made outstanding contributions in applied mathematics and/or scientific computation.”
4. The OTT-Committee generates a call for nominations in consultation with the ICIAM President **28 months** before the ICIAM Congress.
  - The deadline for submission of nominations should be **21 months** before the next ICIAM Congress.
  - After the deadline for nominations, OTT-Committee members are allowed to make further nominations for a period of two weeks.
  - Maintaining the integrity and reputation of the Olga Taussky-Todd Lecture is of great importance. For this reason conflicts of interest and the appearance of conflicts are to be avoided, as described in the appended “Guidelines on handling Conflicts of Interest in the selection of the Olga Taussky-Todd lecturer”.
5. The selection of the OTT Lecturer is done by the OTT-Committee **18 months** before the ICIAM Congress.
6. The OTT-Committee creates an ordered list of about two names, which is sent to the President, who issues the invitation. The OTT-Committee makes the final decision. Should both candidates decline then the OTT-Committee should propose a new candidate.
7. The designated OTT Lecturer presents the OTT lecture at the ICIAM Congress.
8. There is no requirement that the OTT Lecturer hold membership in any member society of ICIAM or any other society.



<sup>1</sup>Association for Women in Mathematics, <http://www.awm-math.org/>

<sup>2</sup>European Women in Mathematics, <http://www.math.helsinki.fi/EWM/>

9. The OTT Lecturer will be announced exactly 16 months before the ICIAM Congress on the ICIAM website and the Congress website at 10:00 am Central European Time.
10. The OTT-Committee produces:
  - (i) a press release (for the press);
  - (ii) a statement for the ICIAM website<sup>3</sup> and for the Congress website;
  - (iii) a statement for the ICIAM Congress Program and Proceedings.
11. The OTT Lecturer has her registration fee waived. Local expenses and travel expenses are covered by the organizer of the ICIAM Congress.
12. The OTT-Committee chair presents the OTT Lecturer at the Congress or designates an appropriate person to do so.
13. Generally the ICIAM President is *not* a member of the OTT-Committee. However he or she should monitor the process so that in case of problems he or she can react to such problems.
14. The OTT-Committee is dissolved after the ICIAM Congress.

Approved at the ICIAM board meeting in Delhi, 14 August 2010.

Revised at the ICIAM board meeting in Vancouver, 23 July 2011.

‘Conflict of Interest’ guidelines approved at the ICIAM board meeting in Kyoto, 2 June 2012.

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<sup>3</sup>ICIAM website: <http://www.iciam.org/>

GUIDELINES ON HANDLING CONFLICTS OF INTEREST  
IN THE SELECTION OF THE OLGA TAUSSKY-TODD LECTURER

APPROVED BY THE ICIAM BOARD, 2 JUNE 2012

GUIDELINES FOR IDENTIFYING CONFLICTS OF INTEREST

Maintaining the integrity and reputation of the OTT lecture is of great importance. For this reason conflicts of interest and the appearance of conflict are to be strenuously avoided. Although a precise definition of conflict of interest, encompassing all possible situations, is not possible, these guidelines aim to minimize the possibility of favoritism, bias, or the appearance of these. The members of the OTT Committee (OTT-C) need to consider the spirit of these guidelines, and declare a conflict if they feel their participation might create an appearance of favoritism or bias. Borderline cases should be discussed with the OTT-C chair. While conflicts of interest can be expected to arise naturally, it is important that they be declared and handled as discussed below. When the relationship between a committee member and a nominee may reasonably be suspected of influencing the selection of the OTT lecturer, action must be taken to resolve the situation.

Conflicts of interest, or the appearance of such conflicts, arise, for example, if:

- (1) A body of work (paper, significant piece of research, or the like) considered in the nomination was done by someone while a student or postdoc of the committee member.
- (2) The person nominated was a former student, recent postdoc, or the advisor of the committee member.
- (3) The research being judged is a collaborative effort between the committee member and the nominee.
- (4) The nominee is a close friend or family member.

It is less clear what to do when the relationship is more distant, or when the nominee is a colleague such as a co-worker in the same department. In such cases, the committee member and the OTT-C chair should consider the circumstances and how they will appear to the community.

PROCEDURES FOR HANDLING CONFLICTS OF INTEREST

- (1) The text of the call for nominations includes the members of the OTT-C.  
The call will explicitly state that nominations of an OTT-C member will not be considered.
- (2) The OTT-C chair oversees the selection process and so has the responsibility to see that each nomination receives fair treatment and that no impression is created that a conflict of interest has been disregarded.
- (3) The first time an OTT-C member reviews a nomination, the member must declare any conflict of interest immediately. Borderline cases will be decided by the OTT-C chair. In case there is a conflict of interest, the member is excused from the committee.  
If in the subsequent deliberations the nomination is removed, the member may be invited back to the OTT-C. If the nomination remains in consideration, the OTT-C chair may choose to appoint a replacement for the excused member.